



YMCA of Greater Westfield, Inc.

67 Court Street, Westfield, MA 01085
Phone: (413) 568-8631 Fax: (413) 572-3995

Employment Application

Personal Information						
Full Name: _____			Date: _____			
<i>Last</i>	<i>First</i>	<i>M.I.</i>				
Address: _____						
<i>Street Address</i>					<i>Apartment/Unit #</i>	
<i>City</i>			<i>State</i>	<i>ZIP Code</i>		
Cell Phone: _____			Email _____			
Position Applying for: _____						
Days and Hours You are Available						
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday

Emergency Information		
Name of Emergency Contact _____		
Relationship _____		Cell or Telephone Number: _____

Education		
High School: _____	Year Graduated _____	Major / Area of Study _____
College / Trade School: _____	Year Graduated _____	Major / Area of Study _____
Other: _____	Year Graduated _____	Major / Area of Study _____

List Certifications		
Certifying Organization	Type of Certificate	Certificate's Expiration Date

Other Considerations

The YMCA of Greater Westfield, Inc. is an equal opportunity employer. Everyone is encouraged to apply.



References

Please list two professional references and one Family.

Full Name: _____	Occupation: _____
Address: _____	Phone Number: _____
Full Name: _____	Occupation: _____
Address: _____	Phone Number: _____
Full Name: _____	Occupation: _____
Address: _____	Phone Number: _____

Previous Employment

Company: _____	Supervisor's Name: _____
Address: _____	Supervisor's Phone: _____
Your Position: _____	Dates of Employment: _____
Company: _____	Supervisor's Name: _____
Address: _____	Supervisor's Phone: _____
Your Position: _____	Dates of Employment: _____
Company: _____	Supervisor's Name: _____
Address: _____	Supervisor's Phone: _____
Your Position: _____	Dates of Employment: _____

Please Read, Sign and Date Below

I certify that all statements made by me on this application are true and complete to the best of my knowledge and that I have withheld nothing that would, if disclosed, affect this application unfavorably. I understand and agree that any misrepresentation or omission of facts would exclude me from being considered for employment or may be cause for termination of employment with the YMCA of Greater Westfield, Inc.

I understand that the YMCA will take any allegations or suspicions of child abuse seriously and will report such allegations to the police and state agencies for investigation. I also understand that if hired by the YMCA as an employee or volunteer, I am not allowed to fraternize with the YMCA youth members or participants outside of the YMCA programs, especially babysitting on inviting children to my home.

I understand and agree that if employed, there is no contract period for employment and my employment would be only an "employment at will" giving either myself or the YMCA the right to terminate my employment or duties at any time without liability or obligation other than my pay through the date of my termination.

I hereby acknowledge that I have read and understood the above statement and that I voluntarily sign this application.

Signature: _____ Date: _____