

YMCA CAMP SHEPARD - COVID 19 INFORMATION FOR FAMILIES

We're so excited to welcome campers to Camp Shepard and provide a safe, fun environment to explore, get active and improve their social and emotional health. YMCA Camp Shepard is operating in accordance with the Department of Public Health Guidelines. At the current time community spread of Covid-19 is low. If we start to see a rise in cases in our community we will implement more aggressive mitigation strategies. It is our goal to provide a safe and fun camp environment for our campers, staff and community. Our staff team is super excited to provide a fun-filled summer for your campers!

AM Extended Day/Parent Drop-Off

AM Extended day begins at 7:00 am and there is an additional fee for this service. Campers must be registered for AM Extended day if they are to be dropped off prior to 8:30 AM. Parent drop off for the camp day is 8:30 am – 9:00 am. **Be prepared with time as drop-off may take 10 minutes or more depending on the amount of traffic in the parking lot at one time!**

- Camper drop off will take place in front of bath house, cars will enter camp gates and pull up in front of bath house. A staff member will meet your car with the sign in book.
- Parents/Guardians are to remain in vehicle during check in procedure. Parents/Guardians will roll down their passenger side window. Parents/Guardians will be required to use their own hand sanitizer and pen and then be handed the check in book to sign in their camper. Campers will use hand sanitizer before joining their group to begin their camp experience.
- **Please keep your camper at home if they are not feeling well.** If your camper is experiencing any of the Covid 19 symptoms listed below they must be kept home. Camp Shepard will not be taking temperature checks or asking these questions at drop off. We will monitor children throughout the day and if they are experiencing any signs of illness, the camper will be placed in isolation and they will need to be picked up ASAP.
 - Fever (temperature of 100.0°F or above), felt feverish, or had chills?
 - Cough?
 - Sore Throat?
 - Difficulty breathing?
 - Gastrointestinal symptoms (diarrhea, nausea, vomiting)?
 - Fatigue? (fatigue alone DOES NOT exclude a child from participation)
 - Headache?
 - New loss of smell? New loss of taste?
 - New muscle aches?
 - Any other signs of illness?
 - In the past 14 days, have you had close contact with a person known to be infected with the novel coronavirus (COVID-19)?

If your camper is going to be absent, tardy or dismissed early, please notify the camp office as soon as possible – 413.568.8952 or campoffice@westfieldymca.org

PM Extended Day/Parent Pick-Up

- **Pick up is 4:00 PM – 4:30 PM.** Our camp day ends at 4:00 PM. We kindly ask that you do not arrive early to sign out your camper. It is important for all to close the day properly with group checks and a final song. **Campers will not be called for pick prior to 4:00 PM.** Any camper staying beyond 4:30 will need to be registered for extended day. There is an additional fee for this service.
- Parents/Guardians can pull into camp's parking lot and park their car. Masks are not required outdoors. We kindly ask that you do maintain a physical distance of 3 to 6 feet at the time of pick up.
- Sign-out picnic tables will be set up next to bath house, arranged by camper's last name. Markers will be laid out so that parents maintain physical distance while signing out their child(ren). Parents must use hand sanitizer before using pen to sign out camper.

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Handwashing:

- Handwashing facilities with soap, water and disposable paper towels are available in bath house and the chalet.
- Hand sanitizer with at least 60% alcohol may be utilized when handwashing is not available. When not in use, hand sanitizer will be
 - stored securely in counselors backpack
 - used only under supervision of staff
 - children are instructed on proper use
 - campers have written parent/guardian permission to use
- When to wash / sanitize hands:
 - Upon entry into camp
 - Before and after eating
 - After sneezing, coughing or nose blowing
 - After toileting
 - Before handling food
 - After touching or cleaning surfaces that may be contaminated
 - After assisting children with handwashing
 - Before and after administration of medication
 - Before and after changes of gloves

Personal Protective Equipment

- Campers will not be required to wear mask or maintain social distance for the majority of their time at camp. They will be required to wear a mask if they are in a building for an extended period of time. This includes
 - First Aid administration
 - During inclement weather in the use of shelters
 - Other situations where camp leadership deems it necessary
- Parents will be required to provide their child with two clean masks daily, stored in a clearly labeled paper bag.
- Parents will be required to wash used masks either by hand (using 4 teaspoons of bleach per quart of water) or in a washing machine on the warmest setting appropriate.

Sanitation

- Each program area will be sanitized at the end of the day.
- Picnic Tables will be cleaned before and after lunch.
- The Bath House and the Chalet bathrooms are clean and disinfected each morning prior to the campers' arrival. High Touch Areas in the Bath House will be wiped down in the middle of the day. We will continue to stress hand washing / sanitizing.

Staff Training: Our staff have been trained extensively on COVID-19 protocols. They will be encouraging the use of masks when necessary, hand washing protocols, and looking for signs/symptoms of COVID-19.

Communication: Camp Shepard is using OneCallNow, for communication with staff and parents/guardians via text, phone call and/or email. All parent/guardian contacts provided on camper's registration will be uploaded onto our OneCallNow database. To opt-in to receive text message, text the word alert to 22300.

If you have any questions or concerns please contact Sam, Camp Director or Beth, Office Manager, at camp: 413.568.8952 / campoffice@westfieldymca.org or Andrea Allard, CEO, at the Y: 413.5688631 / aallard@westfieldymca.org